



**To:** Kay Alarcon  
Assistant Director of Procurement Services

**From:** Beth Rutherford  
Buyer

**Date:** November 18, 2022

**Re:** Interior Plant Design and Installation (Includes labor, materials and supplies) for Mark Henry, Ed.D. Administration Building and Visual and Performing Arts Center (VPAC)  
Annual Contract #22-11-8570R-IB

The following proposal was received and opened at 10:00 a.m., Thursday, November 10, 2022, as specified in documents concerning **Annual Contract 22-11-8570R-IB Interior Plant Design and Installation (Includes labor, materials and supplies) for Mark Henry, Ed.D. Administration Building and Visual and Performing Arts Center (VPAC)**.

**Recommendation:** Natura / Plant Interscapes

**Funding:** Bond Funds

**Estimated Expenditure:** \$49,000.00

**Contract Term:** November 17, 2022 - October 31, 2023

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